

Kick-off Seminar program / programme du séminaire de lancement

22nd November 2016 Tuesday

- 9:00-9:40** **1. Welcome and Project introduction (ENAIP - GIPFAR)**
1. Accueil Introduction (Partenaire ENAIP+ Lead partner GIPFAR)
- 9:40-10:00** **2. Round table discussion - Participants introduction**
(identification of actors, function and mission / project)
2. Tour de table des participants
(repérage des acteurs, fonctions et missions / projet)
- 10:00-11:00** **3. Presentation of the partners organisations**
(with a focus on the trainers training activity)
3. Présentation des organisations partenaires
(notamment les activités de la formation/certification de formateurs)
BFI-OO, ENAIP, GIP-FAR / Greta, Integration KEK , Europe+
- 11:00-11:15 Coffee Break**
- 11:15-13:00** **4. Vocabulary workshop related to the adult training**
4. Atelier de positionnement de vocabulaire de la formation d'adulte
- 13:00-14:00 Lunch at the EnAIP canteen**
Déjeuner à la cafétéria de l'EnAIP
- 14:00-15:00** **5. Visit to laboratories and workshops** (mechanics, electrotechnical, graphics)
5. Visite des laboratoires et ateliers (mécanique, électrique, graphique)
- 15:00-16:45** **6. Presentation and sharing about the project ESCOT and its activities**
(sharing and agreement on observations, objectives, workplan, targets, budget...)
6. Présentation et échange sur le projet ESCOT et ses activités
(partage et accord sur les constats, objectifs, cibles, plan de travail, budget...)

Social Program/ Programme social

- 17:00** **Back to the hotel / Retour à l'hôtel**
- 18:00-20:00** **Guided walking tour of Udine/ Visite guidée à pied de la ville**
- 20:00** **Social Dinner at "Antica Trattoria ai Frati", piazzetta Antonini 5 Udine**
<http://www.trattoriaaifrati.it/il-locale.html>
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23rd November 2016

- 9:00-11:00** **7. Workgroup : Comparaison of the contexts and situations of the trainers in the different partners countries** (identification of the contexts of work of the trainers and of their work situations and activities)
Travail en groupe : Comparaison des contextes et des situations des formateurs dans les différents pays partenaires (Repérage des contextes de travail des formateurs, des situations professionnelles et des activités des formateurs)

11:00-11:15 Coffee Break

- 11:15-13:00** **End of workgroup** : Comparaison of the context and situation of trainers in the different partners countries
Output : Description of context and shared situations / trainer job activity description
Fin du travail en groupe : Comparaison des contexte et situation des formateurs dans les différents pays partenaires
Production : Liste de contextes et de situation partagées / description des activités du formateur dans ces contextes

13:00-14:00 Lunch at the EnAIP canteen
Déjeuner à la cafétéria de l'EnAIP

- 14:00-15:00** **8. Préparation of the mobility in France in January 2017**
8. Préparation du séminaire de Janvier 2017 en France
- 15:00-16:00** **9. Focus on the external evaluation (by Catherine Rabiet-Souissi / Europe+)**
9. Point sur l'évaluation externe (Catherine Rabiet-Souissi/Europe+)
- 16:00** **10. Any other business and end of the meeting/**
10. Questions diverses et fin de la réunion

Participants list / Liste des participants

Katja Hemedinger	(BFI-OÖ - Austria)
Gabriele Winkler	(BFI-OÖ - Austria)
Christos Belias	(Integration KEK - Greece)
Orestis Papakonstantinou	(Integration KEK - Greece)
Francoise Fiselier	(GIPFAR - France)
Jean-Jacques Binard	(GIPFAR - France)
Bertrand Boudey	(GIPFAR - France)
Catherine Rabiet-Souissi	(Europe+ / external evaluator - France)
Barbara Dainelli	(ENAIIP, Italy)
Sabrina Mersini	(ENAIIP, Italy)
Gilberto Collinassi	(ENAIIP, Italy)

NOTES AND LOGISTICS:

KICK OFF PREMISES: EnAIP Friuli Venezia Giulia Centro Servizi Formativi di Pasian di Prato (UD) Via Leonardo da Vinci 27 - 33037 Pasian di Prato – Udine
Tel. +39 0432.693611 / Fax+39 0432.690686



HOW TO REACH EnAIP FVG:

From the highway

- Take the exit Udine Sud and take the ring road towards Tarvisio, continuing until the exit Venezia-Pordenone-Codroipo
- At the first traffic light, turn right onto Via Roma. After about 300 meters turn right on Via Leonardo da Vinci. At about 300 meters, on the left, there is ENAIIP

From the train station

- Bus stop in front of the station, bus no. 4 towards Pasian di Prato - study center
- The stop is near ENAIP

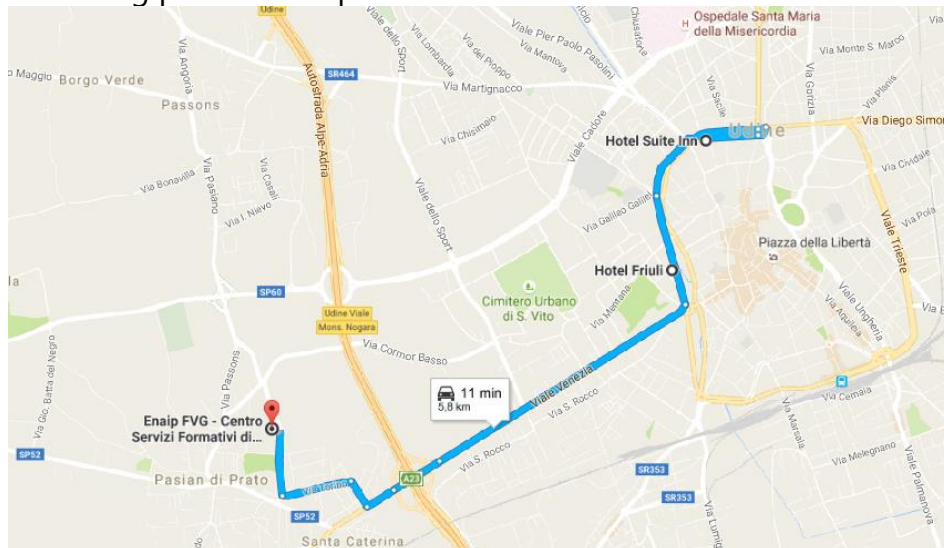
From the Airport

- For those coming from abroad the best airport to land is the Trieste Airport.
- You can reach Udine/train station directly by bus (Coach Service n. 51) at the price of 4,75 euro and then take the bus nr. 4 or a taxi

LOGISTICS

- We reserved a reasonable allotment of single rooms or double rooms for single use in the HOTEL SUITE INN ***, check in 21th of November - check out 24th of November, at the price of 65 € for the single room and 85 € for double rooms for single use for per day breakfast included web: www.hotelsuiteinn-udine.com
- **Please confirm your stay directly to the HOTEL, referring to the ESCOT project in your reservation and to EnAIP FVG agreement with the hotel by 10 November**
HOTEL SUITE INN tel:+39 0432 501683 - fax. +39 0432 200588 e-mail info@hotelsuiteinn.it

- Hotel and meeting premises map:



A-**EnAIP FVG**, Via Leonardo da Vinci 27 - 33037 Pasian di Prato (UD)

B-Hotel Friuli Viale Ledra 24 – 33100 Udine (UD) other option

C-**Hotel suite INN**, via di Toppo 25 – 33100 Udine (UD)

- **On Tuesday 22 there will be a person waiting for you in the hotel hall at 8.40 which will accompany you to the meeting room in EnAIP premises.**

For more information please contact Ms. Laura Cucchini tel: +390432693622 e-mail: l.cucchini@enaip.fvg.it